



## ISLE OF WIGHT CRICKET BOARD CALLING NOTICE

Meeting: Thursday 2<sup>nd</sup> July 2020  
7pm Virtual Meeting via Zoom

### Board Members – Directors

Chairman	Phil Mew	(PM)	
Director	Kate Barton	Responsibility for Cricket Development	(KB) *
Director	Martyn Richards	Responsibility for League	(MR) *
Director	Dave Pratt	Responsibility for Clubs	(DP) *
Director	Duncan Mills		(DM) *
Director	Dave Cox	Responsibility for Performance	(DC) *
Director	Hugh Wells		(HW) *

### **In attendance:**

Stuart Chatfield	Cricket Development Manager	(SC)
Andy Woodward	Head of Performance and EPP Head Coach	(AW)

- Denotes Board Members present

#### 1. Welcome

PM welcomed Board Members to the meeting and confirmed everyone was in agreement with the agenda and order of items to be discussed. Board Members were made aware that AW would be joining the meeting for item 5. Board members were made aware that the meeting would be recorded to assist in collating the minutes.

#### 2. Minutes of the last meeting

Board Members were in agreement that the minutes taken at the meeting held on Thursday 4th June were a true and accurate record of proceedings Board Members thanked SC for drafting the minutes. PW agreed to sign a copy for uploading to the website. Matters arising and action points were noted as follows. The RAG rating denotes the progress made on completing the actions noted

### 3. Action Points

Action Points from the meeting on Thursday 4 <sup>th</sup> June 2020		RAG RATING
Agenda Item	Action Point	
4. Safeguarding	SC and DM will arrange a meeting with Helen to discuss moving forward.	Yellow
4. Safeguarding	County Proposal – This has come from a meeting from DM. Paper to be shared in advance of the next meeting	Green
6.2 Staff Furlough Situation:	PM to write to SC to confirm the decision.	Green
6.3 Part-time furlough staff	SC to write to EPP parents and players	Green
8. Chance to Shine Proposal	SC to contact Andy Day to inform him of the decision	Green
9.2 CDM Report	Peter Such free workshop for spin bowlers : SC to follow up	Red
9.3 ECB Google Garage Offer: ECB in partnership with Google	ECB in partnership with Google will be offering free social media training over the last three Mondays of June. Action: SC sending out in weekly update	Green

### 4. Standing Items

#### 4.1 Safeguarding

DM made reference to the report circulated in advance of the meeting. Key points for moving forward were noted as the following:

- Review the role of the County Welfare Officer – job description recently published by the ECB
- Cricket Board to identify a member to audit the Single Central Record prior to the start of the season and prepare a report for the Board
- Board members to consider annual a training programme to include –Safer Recruitment, Prevent. First Aid
- Cricket Board to appoint a Board Member to lead on monitoring the implementation of the new ECB safeguarding programme
- Review our complaints policy – ensure it is compliant with ECB guidance
- Safeguarding lead, plus Board members to review IOW Cricket Safeguarding Policy/Guidelines for players/coaches/club and ensure compliance and reference to Local Safeguarding Partnership (SCP) and Local Authority Designated Officer (LADO) Consider how to communicate this to clubs across the Island

- Website - consider a separate section on safeguarding. To be updated regularly – ensure all relevant telephone numbers are available plus reference to policy (safer hands) Consider a statement on the landing page reflecting the Board’s approach to safeguarding. Ensure the portal has information about GDPR, Lead for the Board and how members of the public can make contact etc
- County Teams – ensure Team Managers and Coaches have details of all children playing at the relevant age group levels including next of kin and secondary contact in the event of a serious incident
- Ensure that all risk assessments are in place for any mainland travel particularly when an overnight stay is involved. Ensure the appropriate adult/player ratio is in place and those travelling have the relevant qualifications.
- Ensure the vehicles being used are road worthy and the nominated driver is covered by insurance. Ensure medical details for Managers and Coaches are shared with appropriately people. Ensure Managers/Coaches have access to a ‘Players’ First Aid kit plus details of nearest Accident and Emergency Departments – think about how we let parents/carers know of any accident. Suggest that regular meetings are held with Team Managers and Coaches to review job description/roles/responsibilities – key meeting being at the beginning of the season
- Ensure all paid employees have completed the relevant training and qualifications to safeguard children and young people

Note: Andy Woodward (Head of Performance and EPP Coach) joined the meeting. Motion agreed to discuss item 5 with AW present.

5. **Cricket Board Coaches** – Proposal regarding coaches returning from furlough

Board members thanked AW for circulating his paper regarding options moving forward. ECB guidance states that EPP and CAG coaching is suspended at the moment. Hopefully further guidance will be circulated next week regarding clubs returning to recreational cricket. AW highlighted the success of the IOW Challenge with over 60 young cricketers now attending coaching sessions on a Sunday at Ryde. The success of the programme was noted. Andy and volunteer coaches were thanked for making this a success. A number of media organisations have covered the programme and the Challenge now features on the icoach app. Virtual matches have started with a number of schools/County Teams

Board members discussed AW’s work programme. Agreement was reached to ask AW to work 4 hours per week in order to develop bowling clinics across the Island.

AP – PM/SC to confirm in writing agreement reached by Board members.

AW updated the Board regarding the EPP and CAG player pathway programmes for the Winter. Changes are required due to new guidance received.

AP – AW to present overview to the Board in September to include training programme, associated costs, criteria for selection and player pathway.

Additional Coaches – 4 coaches currently on furlough (Andrew Jasper, Neil Westhorpe, Dan Poppett and John Bridge) Agreement reached to maintain the current arrangement until the end of August and then review.

AP – SC to write to coaches to inform them of the decision.

PM thanked AW for his contribution to the meeting.

Note: Andy Woodward (Head of Performance and EPP Coach) left the meeting.

## 6. **Chance to Shine Review**

PM noted that this was discussed at the last meeting. Due to the current circumstances, the Board took a decision not to proceed with commissioning Andy Day to deliver the C2S progression. SC confirmed that a communication was sent to Andy Day to confirm the decision. Board members agreed to review this if circumstances change.

## 7. **Financial Monitoring** – Review of Statement provided by Richard Webb

The monthly report was shared prior to the meeting. Clarification was sought regarding the large sums of money deferred. SC explained this was due to the current uncertainty over future grants. SC confirmed we will continue to receive our core money for the rest of the year (Aug to Jan) SC has requested it in two payments to link in better with our financial year (Oct-Sep). At this moment in time we have no knowledge of funding after that point. PM commented on the need to be frugal as we move forward. SC noted that the rest of the payments have been confirmed for this season, excluding the expenses for CAG fixtures

SC confirmed a potential carry forward reserve of between 25-30k SC requested support from a member of the Board to assist with financial planning for 20-21. DP nominated due to his links to the IOW Strategy.

AP – SC/DP to arrange a meeting with RW to discuss next steps. Update to be shared with the Board at the meeting in August.

AP – SC to update Board members on monies owed to parents regarding cancellation of training sessions due to COVID 19.

## 8. **Cricket Manager's Report**

### 8.1 ECB update

CPA Presentation Completed before furlough. Really successful and received good feedback. The next stage is to complete the actions, DP/ SC will look to arrange small groupsto discuss each area and draw up the actions from those groups. We also need to share with clubs and get feedback once again.

AP – SC to prepare schedule for stakeholder workshops

The Google Garage Workshops on social media - SC attended 2 out of the 3 sessions, really useful and will look to use when promoting future scheme/programmes KB noted a previous decision of the Board to consider asking Andrew Jasper for support.

AP – SC to contact AJ regarding involvement in updating/developing our social media platforms

## 8.2 IWCB update

SC in the process of organising a spin masterclass with Peter Such. SC to confirm arrangements and notify clubs.

AP – SC to notify clubs regarding spin masterclass

Clubs meetings regarding plans to return to recreational cricket have been scheduled for the following dates

- 8th July: Adult Clubs, 7.30pm
- 9th July: Junior Clubs, 7pm

SC informed the Board that plans are in place to support clubs with getting back to cricket over the next few weeks and that an ACO Umpire course will go live with a link on the website. Clubs will receive a £10.00 donation for each representative who completes the introduction course. SC is working with Graham Cooper on this.

## 8.3 Chance to Shine

SC has been asked to complete an end of year return to C2S to help them work out what finances are not spent in the county board network. Future Finances –SC noted that further guidance on grants will be shared by the ECB in August. SC noted his participation in on 3 training session offered by Chance to Shine whilst on Furlough.

## 8.4 Player Questionnaire Results (Main Points)

A very positive response was received regarding the player survey released in June. 64 players completed a return. 39% responses were from under 18s. 90% of responses noted a desire to play into September. 73% wanted to see Competitive and Friendly Fixtures on the return of cricket. Other comments worth noting :-

- Type of games: 90% T20, 72% 40 overs
- Days for Cricket
  - Saturdays (54%) & Sunday (50%) most popular
  - Weekend Afternoon (49%) Weekend Mornings (42%) and Weekday Evenings (43%)
  - Small Side Games: 8 a side (60%). Players playing for other clubs 59% said yes, 17% No and 24% maybe.

9. Reports from Directors

9.1 Cricket Development

Colleagues discussed the proposal to establish an EPP programme for girls on the Island. KB to discuss this with AW and feedback on next steps.

9.2 League Cricket

Main points covered in other items this evening.

9.3 Clubs

Nothing to update at this time

9.4 Performance

Items discussed under agenda item 5.

10. Any Other Business

10.1 Possible nomination to join the Board.

Claire Everard has expressed an interest in joining the Board. Claire is currently a member of Ryde Cricket Club. SC clarified that members need to be elected at the AGM which normally takes place in the first week of December. No restriction on the number of Directors on a Board Nomination needs to be supported by two clubs. KB to invite CE to the next Board meeting to discuss further

Minutes signed by the Chair of the Board *David Pratt*

Date: 05/07/2020